



| | |
|-------------------|--|
| Date of meeting | 26 August 2008 |
| Title of paper | Resources Report |
| Agenda item no | 11 |
| Paper number | I July updated |
| Context | This is the updated July report on the resources available to the Interim Executive and the Executive during the current financial year. It outlines the LINK Executive budget and the staff resources available from the Host to support the Interim Executive and the Executive. |
| Paper prepared by | Jason Edgington, WCA. |
| Action required | For information and discussion |

Resources Report

Financial Resources

The LINK has its own budget, known as the disbursement Budget, fixed at £51,500p.a. for the three years specified in the current contract (from 1 April 2008). This sum was identified as a pre-determined and non-changeable amount by Wandsworth Council in LINK tendering and contract documentation. The annual disbursement budget will become available in four equal quarterly increments of £12,875, in line with Host funding.

The initial costs of advertising, promoting and setting up the LINK are defined as being part of the disbursement budget for 2008/09. In the absence of any accountable LINKs body (such as the interim executive), WCA as the LINK host has had to spend money allocated to the disbursement budget on these activities. An indication of the outline costs is shown below:

| | £ |
|------------------------------------|----------|
| Advertising, Promoting & Publicity | 4,257.24 |
| Communications | 833.22 |
| Printing & Publishing | 554.88 |
| Venue Hire & Catering | 690.95 |
| Other LINK Set-up Costs | 1,750.00 |

| | |
|---------------|-----------------|
| Total: | 8,086.29 |
|---------------|-----------------|

(please note this is not a definitive sum but a close indication)

This leaves a remainder of approximately £43,411 for this financial year.

The LINKs Host

Support

The LINK Host is Wandsworth Care Alliance (WCA) However as identified through the tendering process and in the LINK Host contract; WCA has a formal agreement with the Moore Adamson Craig Partnership (MAC) to assist in the delivery of the host function.

As LINK Host we will support the Interim Executive by providing co-ordination and management and administrative support. Many of the direct aspects of this function will be undertaken by an Executive Assistant who we have recruited and who will be in post and present at the August 26th meeting of the Interim Executive.

We will provide a resource management function and develop a communications infrastructure (mainly through the electronic network). We will also co-ordinate LINK members/volunteer to undertake activities by the LINK Executive.

Community Engagement

We can organise and hold consultations, interest groups etc. with members or specific or general community groups as directed by the LINK Executive.

We will advise the Executive on action it needs to take as well as offer advice and costed proposals on use of the disbursement budget and work plan activities, such as research, training, governance development, LINK promotion and membership recruitment etc.

Additionally WCA currently runs two specific service user involvement projects: one for people with learning

difficulties and the other for mental health. We anticipate that the LINK Executive will want to draw upon the knowledge of these projects and the people involved on relevant issues and they will be happy to help.

LINK membership

We hold a defined list of LINK members, including information about specific areas of interest and how and to what extent they might like to be actively involved in LINK activities.

Website

We plan to grow the Wandsworth LINK website, www.wandsworthlink.org.uk, to become a tool for communication and for collecting and holding information. It will grow to be, in time, the central holding place for the collective organisational knowledge of the LINK.

Jason Edgington
WCA
7 July 2008
Amended August 2008