



Date of meeting	Monday 17 th November 2008
Title of paper	Resources outline
Agenda item no	D3
Paper number	
Action required	For Information: To note the Resources paper
Paper prepared by	Jason Edgington

Resources Paper for LINK

Background

Wandsworth Council, before putting out to tender the Hosting of Wandsworth LINK, had decided the contract would be enlarged to include much of the project work of WCA that existed before April 2008. In April 2008 WCA was awarded the 3 year LINK host contract.

In addition to Hosting the Wandsworth LINK the contract requires WCA:

- Management of Community Partners
- Management of Voicing Views (Mental Health) Project
- Management of Learning Difficulties User Involvement Project.
- Some additional support for Community Care Services

Financial

The sum annual contract payment to WCA is approximately £280 000, paid quarterly. Although not specified in the contract we understand the sum to be made up from 3 component parts; £169 000 from the DoH, £67 000 from WPCT and the remainder from Wandsworth Council.

Summary of Budget breakdown for year 1:

Staffing costs	£158200
Premises*	£14500
Overheads	£55000
Disbursement Budget*	<u>£51500</u>
Total	£279700

(* indicates specified sum fixed by WBC)

I have explained to Barbara Willerton as Link financial monitor and as Chair of the R&G Subgroup our expenditure so far in some detail and how it is, at present, extremely difficult to separate how much money has been spent specifically under the auspice of supporting the LINK. However our raw data at 31/10/2008 shows our expenditure so far to be £144936.05 (including £10887.40 spent from the disbursement budget). Separating out the disbursement budget expenditure can be illustrated as below:

	Exp. to date £s		Annual Total
	Actual	Budgeted	
WCA	134048.65	133116.67	228200
Disbursement	10997.40	30041.66	51500

Human Resources

Apart from myself WCA has the following staffing resources:

Hannah Baker – Learning Difficulties Project (20 hours p/w)

John Morrill – Voicing Views (MH) Project (Fulltime)

Both Hannah and John's primary function is to run the respective as has been historically expected. However they are also there to be a bridge between the LINK and the interests of the relevant service user and interest groups. They are ready to engage with the LINK.

Simonne Reid – (Full time)

Simonne's prime function is LINK support.

Susan Wheeler-Kiley (21 hours p/w)

Susan is the lead on Community Partners and general service user involvement. I have asked Susan to be the facilitator for both the Primary and Secondary sub-groups. She could facilitate special interest groups for the LINK (obviously not all at the same time).

Jackie Bedford (currently working 28 hours per week)

Jackie's function is office admin, including book keeping. Naturally this is connected with supporting the LINK but as mentioned above it is, at this stage, not easy to separate. We are looking at how these may be more easily defined in the future.

Additionally WCA uses MAC consultancy as a flexible resource as part of its Host support for the LINK under service level agreement annexed to the contract (on public record with the WBC). Please note that any commissioning/request for MAC work/involvement directly from the LINK or beyond the function of the host is not part of this recourse.

Jason Edgington
Director WCA