

**A MEETING OF THE WANDSWORTH PCT BOARD WILL BE HELD ON
WEDNESDAY, 1st APRIL 2009 AT 9:30 AM IN ROOM 123, WANDSWORTH TOWN
HALL SW18 2PU**

ANNOTATED A G E N D A

Prepared by Andrew Craig, PEC Lay Member
Papers for the meeting are available on the PCT website
www.wandsworth-pct.nhs.uk

		Notes for Lay Representatives:
1.	WELCOME AND APOLOGIES FOR ABSENCE	
2.	DECLARATIONS OF INTEREST For Members to declare if there are any items on the agenda about which they might have a pecuniary or other interest as individuals or as members of other organisations.	
3.	MINUTES - To agree the minutes of the meeting held on 28/01/09	(Attach 1) The minutes appear to be a correct record of the meeting.
4.	MATTERS ARISING	Items not already on the printed agenda.
5.	CHAIR'S ACTIONS/REPORT	I Reynolds. Verbal report. Two new NEDs, Cllr Lucy Allen and Stephen Hickey, took up their positions on 1 st February.
6.	FOR DISCUSSION	
6.1	Finance Report	P Swann (Attach 2) This reports performance through Month 11. A small surplus above the

		<p>Notes for Lay Representatives: expected upper control total predicted. The PCT has an investment programme to manage surpluses and stay within control limits. Highlights from the report are on the cover sheet.</p> <p>H Soin-Stanley (Attach 3) See highlights on pp1-2. See march PEC report for issues around childhood obesity para 21-23). These may be “green” ratings in performance terms, but perversely they represent a public health disaster in terms of looming metabolic disease and associated morbidity in young people.</p>
6.2	Performance Report	
7.	FOR APPROVAL	
7.1	Healthcare Commission Annual Healthcheck and Developmental Standards Declaration (90 mins) <ul style="list-style-type: none"> • Commissioning • Provider 	<p>D Caulfeild-Stoker. (Attach 4) (Attach 4A) The Board must approve the commissioning status for all the core Healthcare Standards and this paper gives their status. Note the poor response from dentists (p 4). There are a number of ambers but no reds for commissioning; and only one amber and no reds for the provider services.</p>
7.2	APO Terms of Reference	<p>D Caulfeild-Stoker (Attach 5) These are terms of reference for the Provider Board which will operate as a committee of the PCT. No specific lay membership outside two NEDs</p>

		<p>Notes for Lay Representatives: as members and the Chair as a NED is proposed.</p>
7.3	Cerner – The Way Forward	<p>A Radmore (Attach 6). This is about alternatives to the Cerner Millenium data management project form QMH which has encountered problems and the PCT's needs have changed.</p>
7.4	Externalisation (30 mins)	<p>A Radmore (Attach 7) D Caulfield-Stoker (Attach 7A) See my discussion of provider externalisation and governance options in the March PEC report. The criteria for assessment of options (7a) have been improved following the PEC meeting. The Board will consider a number of options for autonomous status and is likely to prefer Community Foundation Trust status to be seen to remain in the NHS and keep staff onside about pensions.</p>
7.5	MTFS (Medium Term Financial Strategy for NHS London)	<p>A Radmore (Attach 8) The Health OSC asked the Board to reconsider its decision about the Medium Term Financial Strategy; this proposes no change to the policy. The political symbolism of this should be obvious.</p>
7.6	Exceptional Circumstances Policy & Procedure	<p>D Finch (Attach 9) This is to put in place a transparent procedure for considering funding of treatment and procedures that are not</p>

		<p>Notes for Lay Representatives: normally commissioned, and follows good practice elsewhere for determining these “exceptional circumstances” . PEC has agreed it.</p>
7.7	<p>Procurement of IAPT Services</p>	<p>G Mackenzie (Attach 10) This is about procuring new posts to provide an expanded psychological therapy service without having to go through normal procedures so the SWLMHT can become the provider.</p>
7.8	<p>Operating Plan Governance Self Certification</p>	<p>H Soin-Stanley (Attach 11) This is a self certification that the PCT has the right governance in place to deliver its Operating Plan that has now been approved by NHS London for 09-11.</p>
7.9	<p>South West London Commissioning Unit Host Arrangements</p>	<p>P Swann/G Mackenzie (Attach 11A) This concerns setting up the “hub” for the SW London commissioning PCT to handle acute commissioning and other functions of the host body and recommends that the PCT should express an interest in taking this on. Which makes sense as Ann Radmore will be the CEO of SWLondon commissioning.</p>
8.	<p>TO RECEIVE AND NOTE</p>	
	<p><i>Discussion will only take place on the following items if the Chair has been advised prior to the meeting</i></p>	

8.1	Chief Executive’s Report	<p>Notes for Lay Representatives: A Radmore (Attach 12) This is self explanatory. See the importance of the Comprehensive Area Assessment (CAA) Framework which begins this spring to determine <i>“how effectively local public services are performing, and how well they are working together, to meet the needs of the people they serve. “</i></p>
8.2	Humana Review of Information Progress Report	<p>H Soin-Stanley (Attach 13) This is an ongoing external review making recommendations about the PCT’s information systems, particularly in light of WCC requirements .</p>
8.3	South Wandsworth Project <ul style="list-style-type: none"> • Pre-Consultation Outcomes • Consultation Update 	<p>H Soin-Stanley (Attach 14) (Attach 14A) Reviews the outcomes of the South Wandsworth pre consultation exercise and lays out the service configuration options (14a) which will be in the formal consultation document to be issued shortly. The PEC will consider this a second time later in April.</p>
8.4	Battersea & North Wandsworth Project Update	<p>H Soin-Stanley (Attach 15) This is the bi-monthly progress update on the programme following approval at the January Board.</p>
8.4	Annual Reports <ul style="list-style-type: none"> • Race for Health Report • Equality & Diversity Workforce Report 	<p>H Soin-Stanley (Attach 16) (Attach 17) These are self explanatory reports on the past year’s activity in these two</p>

		Notes for Lay Representatives: programmes. Note the issues around the ageing provider services workforce.
8.5	Healthcare Commission on Mental Health and Action Plan	G Mackenzie (Attach 18) The action plan following the critical inspection of wards at SWLSGMHT earlier this year.
8.6	Healthcare Commission Report on Substance Misuse Services	G Mackenzie (Attach 19) report of Healthcare Commission/National Treatment Agency review of these services.
8.7	Control of Infection Notification Report	D Caulfeild-Stoker (Attach 20) the report is very positive for local services.
8.8	Governance Report Q3 <ul style="list-style-type: none"> • Commissioning • Provider 	D Caulfeild-Stoker (Attach 21) (Attach 21A) reports on adequacy of governance arrangements linked to achieving compliance with Healthcare Standards, from commissioning and provider perspectives.
8.9	Staff Survey 2008 Summary	D Caulfeild-Stoker (Attach 21B) This is the annual survey summary and its conclusions are self explanatory.
8.9	Minutes <ul style="list-style-type: none"> • PEC Minutes 13/01/09, 11/02/09 • Audit Committee Minutes 	(Attach 22) (Attach 23) Routine approved minutes.
9.	OPEN SPACE	
	Members of the public present are invited to ask questions of the Board relating to the business being	

	<p>conducted. The Board will give priority to written questions that have been received in advance of the meeting.</p>	<p>Notes for Lay Representatives:</p>
10.	ANY OTHER URGENT BUSINESS	
11.	<p>DATE OF NEXT MEETING AND FUTURE ITEMS OF BUSINESS To confirm that the next public meeting of the Board will be held on 6th May 2009 in Balham Park Surgery commencing at 1:30 pm.</p>	<p>Note the place and later starting time of this meeting in May.</p>
12.	<p>Closure of Part I To resolve that the public now be excluded from the meeting because publicity would be prejudicial to the public interest by reason of the commercially sensitive or confidential nature of the business to be conducted in the second part of the agenda.</p>	
13.	<p>Agenda items for Part II</p> <ul style="list-style-type: none"> • Mental Health Review • PFI Indexation • GP Led Health Centre 	

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