

## Primary Health and Social Care Sub-Group

**Minutes of Meeting Held on 14<sup>th</sup> April 2009,  
6.00pm, at Balham Park Surgery, SW17**

**Present:** Mark Clarke (MC) Chair, Jeremy Ambache (JA), Barbara Willerton (BW), Irene Storer (IS), Mike Grahn (MG), Sarah Dawson (SD), Susan Wheeler-Kiley (SW-K)

**Apologies:** Jenny Weinstein

No.	Agenda Item	Action
1.	<p><b>Welcome and Introductions</b></p> <p>Mark welcomed everyone to the first meeting since the Executive Committee. Members stated their particular interests in serving on the Group.</p>	
2.	<p><b>Matters Arising from Meeting held on 5<sup>th</sup> January 2009</b></p> <p><b>Out of hours GP Services</b> Since followed up. All GPs have extended their hours, and few closing at lunch time. Standard out of hours message.</p> <p><b>Diabetes</b> Susan has spoken with PCT staff who assure that appointments are spaced according to the needs of the patient; when appointments are less frequent, that is a positive. Specific examples of concerns need to be provided for staff to act on them. Questions still to be answered: Do GPs follow traffic light protocol? How well do hospitals communicate? Susan to speak with Diabetes UK in Wandsworth. Question for Secondary H&amp;SC Sub-Group – Are hospitals implementing best practice.</p> <p><b>Fair Access to Care Services</b> Following withdrawal by WBC of care packages for those who formerly met the criteria for 'Moderate' care, there is concern about the people no longer eligible for services. Questions for Council: Are they complying with CSCI recommendations re follow up? How may LINK be involved in the process? LINK requests advance notice of proposals. Susan to write to Council with these questions – letter to go under Jeremy's name</p>	<p><b>Monitor – All</b></p> <p><b>SW-K/ Secondary H&amp;SC</b></p> <p><b>SW-K</b></p>

	<p><b>Wandsworth Prison Health Care</b>  A formal letter was sent from LINK to Ann Radmore, CE PCT, asking for assurances. Has reply been received? Susan to ask Simonne. Ann to have included name of contact in prison with whom LINK can be in touch.</p> <p>LINK member Bridie Tobin has special interest in HMP Wandsworth (member of Chaplaincy Team), and needs to be kept informed</p> <p><b>Prescription Drugs</b>  Susan spoke with David Tambyrajah of PCT pharmacy service. Pharmacists have strict code of practice to follow. They are monitored but not frequently. Packaging can change in appearance, but this does not affect quality of medication. Pharmacists can be asked to make up special packages for the patient or the carer to make things easier.</p> <p>Of greater concern however, is the fact that Wandsworth home care staff are not trained to prompt medication, or to help to give it. This happens in other boroughs. May be an issue for LINK to follow up?</p>	<p><b>SW-K</b></p>
<p><b>3.</b></p>	<p><b>Chairs' Group</b></p> <p>Group met 23<sup>rd</sup> March – agreed six priority projects. MC proposed we discuss each one and this group's relationship to the project.</p> <ul style="list-style-type: none"> <li>▪ <b>Working with patient/user groups</b>  Principally for Communication and Participation Group to get foundational links with all networks and groups across borough, but much work for both Primary and Secondary H&amp;SC</li> <li>▪ <b>Gap in representation for PD/SI/CH group</b>  JA and JW met with Dawn Warwick who suggested that LINK met this gap. JA/JW responded that LINK is network of networks – does not meet this specific need. Dawn is now looking into the issue.</li> <li>▪ <b>Hospital Discharge procedures/practice</b>  Principally for Secondary H&amp;SC Group</li> <li>▪ <b>Maternity Services</b>  Shared between Primary (GP, antean and post-natal, community services) and Secondary (hospital and immediate post-hospital)</li> </ul>	<p><b>C&amp;P/  Primary/  Secondary</b></p> <p><b>Primary  Group</b></p> <p><b>Secondary  Group</b></p> <p><b>Primary/  Secondary</b></p>

	<ul style="list-style-type: none"> <li>▪ <b>Health Consultations</b></li> </ul> <p>All current and forthcoming consultations of interest to this group, including N. Battersea, S and W Wandsworth (polyclinics), sexual health, stroke/trauma, children's health</p> <ul style="list-style-type: none"> <li>▪ <b>Transformation Agenda</b></li> </ul> <p>Transforming social care – personalisation, direct payments, self-directed support. For this Group.</p> <p>Agreed main contacts within the group as follows:</p> <p>IS – care and dignity on hospital discharge  MG – continuum between hospital and social care  MC liaise with JW re participation  NB: JW taking lead on PD/SI/CH. Will be interface with this group and with Resources and Governance  SD – maternity care and role of GPs</p> <p>Re consultations – MG said all we can do is represent views of our members. Important to know what and when consultations will take place. Encourage members to fully use website comments box.</p> <p>Lizzie Whetnall (PCT Communications Mgr) coming to speak at LINK EC June meeting.</p> <p>MC suggested members draw up plan for each of the current consultations for present to LINK – how wd we support, who to contact, time line. Sarah volunteered to write up sexual health. Mark – polyclinics in S. Wandsworth. BW – telephone contact for W. Wandsworth</p> <p>Agreed to explain process to Executive and ask for someone to join group and be contact for stroke/trauma consultations.</p> <p>Noted Dawn Warwick request for user views on adult social care/personalisation and for service user to sit on board. We note that WBC focussed on financial aspects whereas LINK wants to look at user perspectives. LINK could have a say in designing survey.</p> <p>Agreed Irene should serve on the board and report back. Barbara also to help.</p> <p>NB: Next meeting – have broad discussion on DPs, personalisation. Invite Colleen to meeting.</p>	<p><b>Primary</b></p> <p><b>Primary</b></p> <p><b>IS/BW</b></p> <p><b>SW-K invite CB</b></p>
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	Susan to advise Secondary H&SC Sub-Group that Primary Group wants them to address hospital discharge concerns	<b>SW-K</b>
<b>4.</b>	<p><b>Issues Arising from Executive Committee February 16<sup>th</sup></b></p> <p>NB: this is first meeting of Group since new EC appointed</p> <p><b>GP Surgery Closures</b> Not followed up – need to ascertain specific issue. Request Simonne to record in future name of person raising the matter.</p> <p><b>Flu jabs</b> Agreed no longer an issue</p> <p><b>Letter to Dawn Warwick</b> Louise was to comment on draft. SW-K met with Louise a few weeks ago just as she was becoming too unwell to continue for time-being.</p> <p><b>Mental Health discharge procedures</b> Under review</p> <p><b>Ramps on buses/Freedom passes</b> MC to write to Richard Tracey</p>	<b>MC</b>
<b>5.</b>	<p><b>Sub-Group Budgets</b></p> <p>JA reminded MC that Group needs to submit an indicative budget by the next Resources and Governance meeting.</p>	
<b>6.</b>	<p><b>Representatives for Health OSC</b></p> <p>Agreed Sarah will be Primary Group's rep. Barbara will be deputy. Next meeting of Health OSC is 21<sup>st</sup> April.</p>	<b>SD</b>
<b>7.</b>	<p><b>Any Other Business</b></p> <p>Barbara asked if a list could be made available of all the groups on which there is a LINK representative.</p>	<b>Host</b>
<b>8.</b>	<p><b>Date of Next Meeting</b></p> <p>Monday 11<sup>th</sup> May 2009, 6.00pm – 8.00pm. Venue to be arranged</p>	<b>SW-K</b>

