

**LINK Executive Committee meeting
Monday 20th April 2009**

Sub group	Communications & Participation
Date of sub group meeting	31 st March 2009
Paper number	B2
Summary/ Recommendations (as taken from sub group minutes)	<p>As taken from sub group minutes -</p> <p><i>Item 6</i> Key user/patient groups and the gaps - network via LINK members who will assist us to identify the gaps</p> <p><i>Item 7</i> User Engagement Strategy - suggest LINK be part of other responses received by the Council and to discuss about developing the strategy in the light of the responses.</p>
Paper prepared by sub group Chair	Host

Wandsworth LINK

Notes of Communication & Participation sub-group held on Tuesday 31st March at 2pm at WCA

1. **Present**
Jeremy Ambache, Fitzroy Beckford, Colleen & Jenny Weinstein
2. **Apologies**
There were no apologies
3. **Clarification of our role and task**
It was agreed to consult the Executive on the proposed terms of reference
4. **Membership of the sub group**
It was agreed to find at least 2 more service users/patients and if possible a carer. Invite people to become members on the web site.
5. **Promotional materials**
 - a. *Newsletter*
 - i. To be produced in house
 - ii. Find volunteer for design/lay out
 - iii. Edited by JW
 - iv. Copy date 12th June Publication 30th June
 - v. Contributions from service users and patients
 - vi. Column/page on relevant LINK issues that may not be priorities
 - vii. Article `being a community partner`
 - viii. Article with BME perspective
 - ix. Article `the need to change attitudes`
 - x. Article(s) secondary care issues
 - xi. Article(s) Primary care issues
 - xii. Update LINK priorities
 - xiii. Current consultations and how to contribute
 - xiv. And anything else that comes in.
 - b. *Leaflets*

To be externally designed and published.
Few words – headlines and images to get message across.
Distribution via visiting groups and networking

c. *Website*

To ensure that all sub groups and LINK members send in materials for website.

6. Where are the key user/patient groups and where are the gaps?

Agreed that MAC had mapped voluntary orgs but not necessarily user/patients orgs. Agreed that best approach was to network via LINK members who have local knowledge and this will assist us to identify the gaps

7. Adult Services User Engagement Strategy

This will be circulated electronically.

Agreed that LINK will participate in consultation by undertaking our own discussions with range of service users and submitting as LINK response.

We will suggest that LINK should be part to other responses received by the Council and to discussions about developing the strategy in the light of the responses.

8. User Led Organisation/Centre for Independent Living

Wandsworth is taking forward idea of a User Led organisation
LINK has been asked to participate.

Discussed the importance of genuine user involvement in their own lives and care and in running their own resources must also be addressed.

9. AOB

Successful meeting with Dawn Warwick, Director of Adult Services and Alan Young Head of Quality Unit. They agreed:

- Need to deal with gap in relation to providing disability forum. Not appropriate to expect to use LINK resources
- Extension of consultation period for User Engagement Strategy. Now end of June

10. Date of Next Meeting

Tuesday 19th May at 2pm