

# Wandsworth LINK

Notes of Communication & Participation sub-group held on  
Tuesday 19<sup>th</sup> May at 2pm at WCA

## **Present**

Jeremy, Colleen, Stephanie, Maria & Jenny

Stephanie and Maria were welcomed to the group. Jenny apologised on behalf of LINK that invitations to the first sub group meeting had not reached them

## **Apologies**

There were no apologies (Colleen suggested that the Executive be asked to agree a procedure whereby if members did not attend meetings of groups to which they are committed without explanation on three occasions, they should be replaced on the group.)

## **Minutes and matters arising**

Minutes were agreed and matters arising were on the agenda.

## **Membership of the sub group**

It was agreed that an additional service user member would be useful. Jeremy suggested that people who participated in the group would be willing to take on work arising from the group.

JW suggested that forthcoming meetings with users might bring forward members.

People agreed to send contact details of possible members to Jenny.

## **Engagement Meetings**

Two meetings have been set up in partnership with Wandsworth Council to consult on the Council's User Engagement Strategy.

- Meeting for older people at Furzedown Project 4<sup>th</sup> June 2pm.
- Jenny, Stephanie and Colleen to attend

WCA will be inviting everyone on their data base to the meeting at the Atheldene to be held on June 8<sup>th</sup> 1.30pm – 3pm.

- Chris Bilby and Jim Cowan will be presenting the strategy.

- Jeremy, Jenny and Maria to attend.
- Maria raised the issue of having the right communication system for people with LD
- She questioned whether people on MH data base had been invited as she had not heard anything
- JW will be following this up with WCA
- JA suggested that someone from LINK should chair. Agreed it would be Jenny and Colleen.
- Other sub group members who attend should undertake networking with service users, promote LINK and take contact details of individuals who may wish to be involved.
- Maria stressed the importance of having relevant promotional material to take to the meetings.

### **Promotional materials**

#### *Leaflets*

The proposed text was agreed with the addition of the mission statement.

However concerns were raised about the Logo. It was felt that the way Wandsworth is written and the fact that it is so much bolder than LINK gives the impression that this is a part of Wandsworth Council.

Group did not suggest time and money spent on logo but asked if LINK could be first in large bold lettering with Wandsworth following after – smaller font.

This will have to be agreed at Exec but JA said that some mock ups could be developed for consideration.

JW to progress this via WCA.

JA stressed the importance of developing a systematic approach to delivering leaflets. Colleen offered to lead on this.

#### *Newsletter*

The draft text was agreed with some amendments.

A photo of Colleen and Maria was taken for inclusion with some quotes from them as user/carers members.

#### *St. George's Hospital handbook*

We have been invited to insert info about leaflet into this handbook at a cost of £800. This was felt too much money and it was agreed to explore a piece in Brightside.

## **Strategy**

The draft strategy was agreed on the understanding that it would evolve and develop following more engagement with service users.

It was hope that, in addition, a large conference on user and carer involvement might be organised by LINK in the New Year.

## **Adult Services User Engagement Strategy**

There was not time to discuss this but people are encouraged to send views to Jenny.

## **User Led Organization/Centre for Independent Living**

This is in hand although there has been some delay.

## **AOB**

### ***LINK meetings***

Maria felt that the public needed a clearer understanding of how they should raise issues that LINK needed to follow through. JA suggested that these would be more successfully dealt with if they were sent in writing rather than raised at the end of long Exec meeting.

### ***Young People***

Stephanie identified young people as a hard to reach group who should be represented on the sub group. JW said that this had been identified in the Primary care sub-group who are taking up the issue of sexual health. Stephanie will be referred as someone interested to take this issue forward, together with substance use.

### ***Mapping Paper***

Apart from suggestion of conference not considered following up suggestions.

**Date of Next Meeting** Tuesday 7<sup>th</sup> July at 2pm